

May 12, 2009

MEMORANDUM

TO: Oregon Watershed Enhancement Board

FROM: Lauri Aunan, Grant Program Manager

**SUBJECT: Agenda Item P: 2009-2011 Board Meeting Dates and Grant Application Deadlines
June 2-3, 2009 OWEB Board Meeting**

I. Introduction

This report presents for Board consideration proposed Board meeting dates and grant application deadlines for the 2009-2011 biennium.

II. Background

OWEB offers four grant cycles per biennium. The Board sets the schedule and identifies the types of grant applications solicited for each deadline based on OWEB's legislatively adopted budget. The Board established deadlines for the 2007-2009 biennium at the May 2007 meeting.

The OWEB Board typically meets four times a year in January, March, May or June, and September. Board meeting dates are based on grant cycle timing and Board member availability, especially to avoid conflicts with other state natural resource agency boards and commissions.

III. Proposed Board Meeting Dates and Application Deadlines

Grant application offerings are based on a 21-week review cycle. Grant cycle deadlines are coordinated with Board meeting dates to allow for time between a Board funding decision and the next grant application deadline. This timing allows time for grant applicants who are not funded to revise and resubmit their application.

Attachment A contains staff recommendations for grant cycle deadlines and Board meeting dates for the 2009-2011 biennium. With respect to grant application types, Restoration/Acquisition and Watershed Council Support offerings are proposed to occur consistent with traditional time frames. A Technical Assistance grant offering was made available for the April 20, 2009, cycle, as approved by the Board at the March 2009 meeting. However, at this time no other non-capital grant application type is proposed for the schedule pending final legislative approval of the OWEB 2009-2011 budget. The Board will consider options for non-capital grant types at the September meeting.

IV. Recommendation

Staff recommend the Board approve the grant application deadlines proposed in Attachment A. Staff will follow up with Board members to confirm final meeting dates.

Attachment

A. 2009-2011 Proposed Grant Application Deadlines and Board Meeting Dates