

**March 16-17, 2010 OWEB Board Meeting
Executive Director Update #C-5: Small Grant Program Evaluation**

Background

Oregon Administrative Rule 695-35-0070 directs OWEB to review reports submitted by the Small Grant Teams and evaluate the need for program improvements and administrative rule changes once a biennium.

As previously reported to the Board, staff began to review the program by scheduling several “listening” tours, which combined visits to small grant project sites and discussion with small grant team members. Staff embarked on visits to the six regions to tour Small Grant Team projects starting in the summer of 2009 and will complete the tours in Regions 1 and 6 by early April 2010.

Small Grant Project Tour Schedule

Date	Region	Small Grant Team Area
July 24, 2009	4	Hood River SGT 14
August 13	3	Upper Willamette West SGT 09
October 5	2	South Coast SGT 05
September 14 & 17	5	Grande Ronde SGT 27
March 30, 2010	1	Lower Columbia SGT 01
April 6-8	6	John Day SGT 25

Staff have also reviewed the biennial reports for 2007-2009 submitted by Small Grant Teams in August 2009. Team comments concerning the program will be summarized in a final report to the Board in June 2010. The table below outlines the timeline for program review.

Small Grant Program Review Timeline

Timing	Activity
July-September 2009	Review Small Grant Team Biennial Reports; summarize comments; develop list of issues
July 2009-April 2010	Site/Listening Tours with Small Grant Teams (6 tours around the state ensuring a visit to each region)
January 2010	Update Board
March-April 2010	Summarize listening tours and Small Grant Biennial Report comments; develop list of issues and OWEB proposals on how to respond/address to circulate to the Small Grant Teams via email
June 2010	Final report and recommendations to the Board

Staff Contact

If you have questions or need additional information, please contact Bev Goodreau, Grant Program Specialist, at bev.goodreau@state.or.us or 503-986-0187.